

Ck/BSD/letters yr12 study leave

18 April 2017

Dear Parents/Carers and Year 12 students

Re: Year 12 Attendance from Monday 15 May-Monday 12 June 2017 inclusive

I am writing to inform you of the arrangements for Year 12 students during the AS examination period.

Before sitting written AS examinations, students are required to attend school for all timetabled lessons as well as any additional sessions requested by staff. Once all examinations are completed in a particular subject, students do not need to attend classes in that particular subject until the end of the exam period. Prior to 15 May 2017 any student who has an AS level exam is entitled to take the day before off as study leave. Sixth Form study facilities will be available over this period and students should consider using them to complete their revision in a supervised and quiet environment.

AS level Students do not need to register between 15 May and 12 June but they MUST sign in and out of school for Health and Safety reasons in the sixth form office with Mrs Kelly. Students should adhere to the dress code throughout this period and wear a lanyard at all times when on site.

Students who are studying BTEC courses will continue with all their classes as normal during the period from **Monday 15 May – Monday 12 June but students are not required to attend registration and Independent Study periods**, however **they must sign in / out with Mrs Kelly in the sixth form office** for health and safety reasons. BTEC students also taking an AS or GCSE resit exam may have a full day, preceding an examination, as a study leave session and do not need to attend school.

All Year 12 Students will return to a normal timetable from 8.30am on Tuesday 13 June 2017.

A2 classes will commence on Tuesday 13 June 2017 and students are expected to continue with all the subjects studied at AS level. No subject may be dropped, experience has shown that students may achieve better results than they expected and then wish to continue with a subject that was dropped. The demands of the A2 syllabi are intense and therefore students are required to attend all lessons in the second half of the summer term if they wish to be enrolled onto courses in September.

We wish the Year 12 students every success in the forthcoming examinations.

Yours sincerely



Ms B Doherty
Vice Principal