

Ck/BSD/letters yr12 study leave

2 May 2018

Dear Parents/Carers and Year 12 students

Re: Year 12 Attendance from Monday 14 May- Tuesday 12 June 2018 inclusive

I am writing to inform you of the arrangements for Year 12 students during the A level pre-public examination period.

Before sitting written A level pre-public examinations, students are required to attend school for all timetabled lessons as well as any additional sessions requested by staff. Once all examinations are completed in a particular subject, students do not need to attend classes in that particular subject until the end of the exam period.

Year 12 A level Students do not need to register between 14 May and 12 June but they MUST sign in and out of school for Health and Safety reasons in the sixth form office with Mrs Kelly. Students should adhere to the dress code throughout this period and wear a lanyard at all times when on site.

A level students return to lessons on Wednesday 6 June but are not required to attend registration, PSHE lessons, enrichment periods or independent study until Wednesday 13 June as rooms in the C block will still be in use for Year 13 A level public examinations. They return to a full and normal timetable, registering with their tutor at 8.30, on Wednesday 13 June.

Students who are studying BTEC courses will continue with all their classes as normal during the period from **Monday 14 May – Tuesday 12 June but students are not required to attend registration, PSHE lessons, enrichment periods and independent study**, however **they must sign in / out with Mrs Kelly in the sixth form office** for health and safety reasons. BTEC students taking an exam either for their course, an A level pre-public examination or a GCSE resit may take a full day, preceding an examination, as a study leave session and do not need to attend school.

All Year 12 Students will return to a normal timetable from 8.30am on Wednesday 13 June 2018.

Year 12 students start the final year of their courses on Wednesday 13 June. The demands of the new A level and BTEC specifications are high and therefore students are required to attend all lessons in the second half of the summer term if they wish to be enrolled onto courses in September. Results for the PPEs will be issued in a special assembly in the final week of the term.

Results for any students taking Applied Science, Biology, Chemistry A/AS level, BTEC Business and GCSE retakes will be available in August.

We wish the Year 12 students every success in the forthcoming examinations.

Yours sincerely



Ms B Doherty
Vice Principal