



Shirley High School

Performing Arts College

"Striving for Excellence"

NMB/KAW/Applicant
July 2018

Dear Applicant

Attendance and Welfare Assistant

Salary: Grade 1c spinal column points 9-11 FTE £19,755 - £19,896 (Actual salary £16,708 - £16,823)

36 hours per week, term time only (39 weeks a year)

Working hours: Monday to Thursday 08:15 – 16:00, Friday 8:15 – 15:45

Lunch: 30 minutes

Thank you for downloading the application pack for the above post at Shirley High School.

Making the decision to apply for a 'new job' is always challenging on a number of levels. It is with this in mind that I hope we have given you the appropriate level of details and information to support you in making your application.

Please find attached:

- Advert
- Job Description for Attendance & Welfare Assistant
- Application Form – Support Staff

We hope you decide to apply for this position and look forward to receiving your application which can be posted to the address above or emailed to office@shirley.croydon.sch.uk.

Yours sincerely

N M Barrow
Principal

